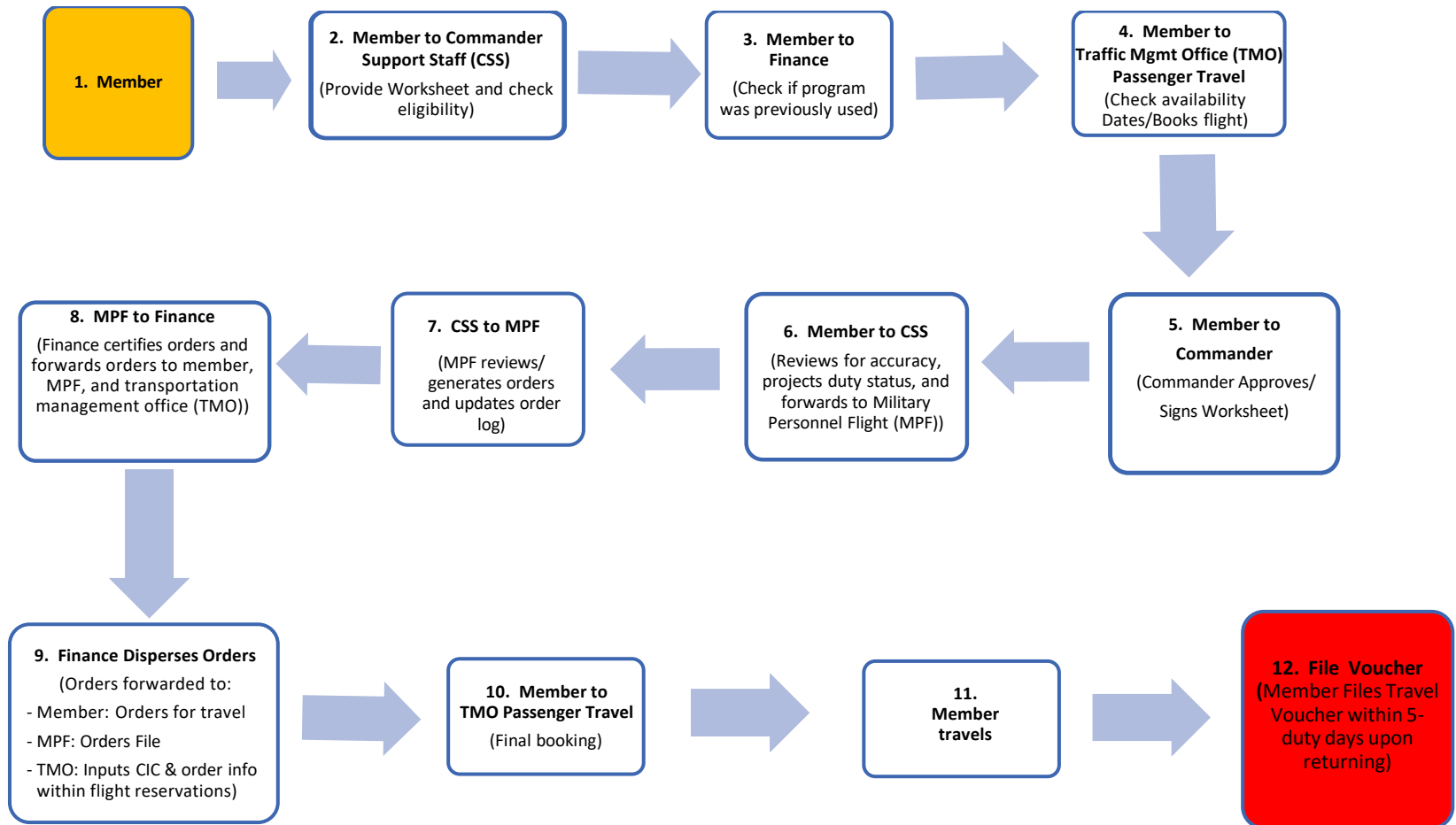


**Figure 1. Funded Environmental Morale Leave (FEML) Flowchart**  
**Step-by-Step Guide for FEML**



**Agencies Hours of Operations:**

Military Personnel Flight: Monday – Friday, 0730 – 1630

Finance Office: Monday – Friday, 0800 – 1500

TMO Passenger Travel Office: Monday – Friday, 0830 – 1400